



**MALIR UNIVERSITY**  
OF SCIENCE & TECHNOLOGY

**University with a Difference**

**Recognized by**

**Higher Education Commission, Pakistan**



A degree from Malir University of Science and Technology (MU) prepares you for a successful career while empowering you to become a leader in your field.

When you join MU, you become part of an institution where education goes beyond textbooks, focusing on practical solutions to real-world community challenges. With our emphasis on research and service, you gain experience that has a direct impact on society.

MU graduates are highly regarded for their academic achievements and dedication to community service. Many hold prominent positions in education, healthcare, and social development, both locally and internationally.

Known for providing affordable, high-quality education, MU follows a merit-based admission policy. Our dynamic learning environment is supported by a dedicated and experienced faculty, committed to helping students reach their full potential.

MU is home to a diverse and inclusive student body, welcoming individuals from various social and economic backgrounds. We foster an environment where everyone has the opportunity to succeed.

Our collaborations with national and international institutions ensure that students have access to global knowledge, innovative research, and academic advancements, broadening their opportunities for growth and success.

By choosing MU, you're opting for an education that prepares you not only for personal success but also equips you to contribute positively to your community and address future challenges.

# 7 WHY MU?



# Admission criteria:

## Eligibility Criteria

Applicants must meet the following minimum requirements:

### A) BS Medical Laboratory Sciences (MLT)

- HSSC / A-Levels F.Sc. or equivalent (12 years education) in Pre-Medical from a recognized Board and Institution.
- Minimum 50% marks
- Age limit 18 – 30 Years. (Age relaxation may be allowed in special cases)
- O-level and A level applicants must submit IBCC equivalent certificate.

### B) BS Psychology

- HSSC / A-Levels, FSc. or equivalent (12 years education) in Pre-Medical / Arts / Science / Commerce / Home Economics or equivalent examination from a recognized Board and Institution.
- Minimum 50% marks
- Age limit 18 – 30 Years. (Age relaxation may be allowed in special cases)
- O-level and A level applicants must submit IBCC equivalent certificate.

### C) BS Public Health

- HSSC / A-Levels, FSc. or equivalent (12 years education) in Pre-Medical from a recognized Board and Institution.
- Minimum 50% marks
- Age limit 18 – 30 Years. (Age relaxation may be allowed in special cases)
- O-level and A level applicants must submit IBCC equivalent certificate.

## Admission Procedure

- Advertisement through social media /Web site
- Application submission with required documents
- Entry Test / Interview (if applicant)
- Merit list preparation
- Interviews
- Offer of admission
- Fee submission for confirmation

## Merit Preparation Criteria

- HSSC / Equivalent: 25%
- Entry Test: 50%
- Interview: 25%

All short listed applicants shall go through an Interview process, Interview will be based on general knowledge, communication skills, aptitude, integrity, motivation, maturity and interest in the selected degree program.

Selected candidates will be informed by displaying a merit list at the premises of Malir University. The results will neither be communicated on telephone nor will be revealed to sympathizers and friends.

### **Documents required to be attached with Application Form:**

Attested photocopies of the following document must be attached with the admission form at the time of submission of form.

1. Properly and neatly filled admission form.
2. 04 attested copies of Matric Marks Sheet or transcripts of equivalent examinations.
3. 04 attested copies of Matric Certificate or IBCC Equivalence Certificate of Examination.
4. 04 attested copies of Intermediate Marks Sheet or transcripts of equivalent examinations.
5. 04 attested copies of CNIC of candidate.
6. 04 attested copies of B- Form from NADRA if age is below 18 years.
7. 04 attested copies of CNIC of Father.
8. 04 attested copies of Domicile Certificate of Candidate.
9. 04 attested copies of PRC Certificate on Form "C".
10. Six photograph without attestation

### **Service Charges / Fee**

**Service Charges / Fee** once **paid** shall not be refunded in any case.

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|---|---|---|
| 1. Admission Processing charges                       | : | Rs.2500.00 (at the time of submission of application)   |
| 2. Admission Fee                                      | : | Rs.15000.00   |
| 3. Enrollment charges                                 | : | Rs. 2000.00   |
| 4. Student ID Card charges                            | : | Rs. 2000.00   |
| 5. Annual Library charges                             | : | Rs.10000.00   |
| 6. Annual Student Activity charges                    | : | Rs. 5000.00   |
| 7. Computer Lab / LRC charges                         | : | Rs.10000.00   |
| 8. Clinical Lab charges                               | : | Rs.10000.00 (only for MLT)                              |
| 9. Examination charges and its retake, (if appearing) | : | Rs.5,000.00 (each semester final examination)           |
| 10. <b>Tuition Fee</b>                                | : | <b>Rs.75-85000.00 (Not to be charged from Students)</b> |

### **Scholarships**

Since this university is a TUITION FEE FREE UNIVERSITY, hence all students will study on 100% scholarship, however the above service charges shall be applicable to all students.

### **Code of Conduct**

Students must follow university rules, maintain attendance, and comply with examination regulations available in the students hand book/prospectus.

## **Fee Payment Policy**

Fee once paid is non-refundable / non-transferable and include Admission, Examination, Enrolment fee and all other charges within the deadline as announced by the concerned department.

### **Rules for Payment of Fee:**

1. Nonpayment of fee within the stipulated time period or before the last date of submission of fee will lead to penalty / surcharge.
2. Every year the fee is required to be paid on yearly basis at the beginning of each academic year. Examination fee will be charged on each examination basis.
3. Examination form of any student who fails to clear his/her dues within stipulated time period may not be forwarded to the Controller of Examinations, and he/she may not be allowed to appear in examination.
4. Students who failed in two or more subjects in a semester, will have to repeat the semester and pay full semester fee as repeater.
5. A student who fails to clear all the courses of the year after Re-sit Examination of that year will have to repeat the year and will be considered as a Repeater. He will have to pay all fee for the repeating year except Admission fee.

For example: If a student fails to clear all or few courses of first and second semester in Annual and re-sit examination, will be a “repeater” student. He/ She will repeat first year (1<sup>st</sup> and 2<sup>nd</sup> semester both) and will pay full year’s fee excluding admission fee as repeater’s fee.

Application form for admission can be downloaded from the university website <https://maliruniversity.edu.pk/apply-now/> free of cost.

## **Academic Rules and Regulations**

### **Hours**

The Malir University will remain in session from Monday to Thursday & Saturday (8.30 am to 300 pm); whereas, Friday (8:30 – 12:30pm). Timing may change during the session by the management.

### **Attendance Policy**

1. At least 85 % attendance is required by each student in theory classes and practical. However, in case of emergency/sickness, students may miss up to 15% (3 days), cumulatively of classes.
2. If a student misses more than 15% (3 days), cumulatively per semester, he/she may be asked to repeat the semester or be withdrawn from the programme.
3. All students’ must be in the class room according to given schedule for all classes. There will be 10 minutes relaxation for students and they must reach within the time otherwise they will be marked as absent.
4. No student is allowed to leave class, practical or clinical without permission of the teacher or at the end of the concerned session.
5. Use of mobile phone is strictly prohibited in the class, practical and clinical settings.

### **Leave Policy**

1. A student is not allowed any leave however, in case of any emergency or of a genuine reason affirmed by teacher / Principal.
2. A student can avail sick leave up to 03 days / term, more than that will be subject to provision of medical certificate and consultation of year coordinator / principal.

3. A student is permitted only 3 days leaves / term in case of acute emergency, celebration or death of any member of immediate family.
4. A student must submit leave form/ application and confirm regarding approval from principal's office.
5. Only designated days leaves will be given after each semester /year.
6. Students must not leave the institution without the permission of the principal.

### **Evaluation Policy**

1. Students are assessed for learning throughout the respective programme.
2. Overall, evaluation is given at the completion of the semester / programme / year.

### **Progression Policy**

A passing grade is required to be promoted in next semester/ year. All courses must be passed by the end of each term / module / semester / year.

### **Readmission Policy**

A student may be readmitted into the programme once only, if there is no evidence of behavior or ethical misconduct. Fees of current session will be charged at the time of admission.

### **Release of Grades**

A student must clear the fee, dues and clearance from the library, skills & science labs, and administration office before the term / module / semester / year grades are released.

### **Professional Appearance**

1. Hairs should be neat and well combed.
2. Nails should be trimmed, clean and not polished during clinical experience.
3. Cosmetics can be used moderately / sparingly.
4. Chewing gum, Pan, Chalia or Naswar is strictly prohibited.
5. Use of mobiles will not be allowed in clinical, class rooms, Library, Computer Lab and any prohibited area.
6. All students are required to wear College ID card visible clearly throughout their academic hours at College, at field visit and at Clinical areas.

# **EXAMINATION DEPARTMENT**

The Examination Department is committed to establishing a transparent and efficient examination system that guarantees the authenticity of degrees issued by the university. Utilizing modern

technology, we aim to create a paperless environment and facilitate a continuous review process of student performance. Our exams serve to clarify knowledge, provide constructive feedback, assure quality, and create a manageable workload, ultimately supporting students in achieving their academic goals.

## **METHOD OF ASSESSMENT**

Actual teaching in a semester is spread over 16 weeks, including midterm examination scheduled in the eight weeks of, and a final examination after 16 weeks of teaching. For assessment purposes, student will be given two types of grades, numeric and alphabetic.

### **Numeric Grading**

For numeric grading, a course is generally assigned 100 marks, irrespective of credit hour..

To qualify for a course that includes lab work/field work, it is necessary to pass in lab work/field work and final examination.

### **Alphabetic Grade**

Addition to the numerical grades, the students will be given alphabetic grades called Grade point scale e.g. A+ to carry 4, B, C, D, F carry 3,2,1 and zero, respectively.

### **Grade Point Ratio (GPR of GPA):**

The GPR of a semester is calculated by adding the products of grade points and credit hours for individual courses of a semester and dividing it by the total credit hours.

### **Cumulative Grade Point Ratio (CGPR or CGPA)**

The CGPR for all courses at the end of eight semesters for different program is calculated by adding the product of grade points and credit hours for all the courses and dividing it by the total number of credit hours.

<b>Grade</b>	<b>Grade Point</b>	<b>%Equivalence</b>
A	4.00	85 and above
A-	3.66	80 – 84
B+	3.33	75 – 79
B	3.00	71 – 74
B-	2.66	68 – 70
C+	2.33	64 – 67

C	2.00	61 – 63
C-	1.66	58 – 60
D+	1.30	54 – 57
D	1.00	50 – 53
F	0.00	Below 50

**Note:**

1. Students may repeat a course in which C, or D grade is earned. The better grade will be considered for the computation of CGPR.
2. A course can be repeated, whenever the course is offered again.
3. Minimum 2 CGPR is required for the award of degree in different programs, (According to Hec) / According to Ziauddin university.
4. To rate the students' performance, the above grades and their corresponding percentage and points are applied.
5. Whenever, the CGPR of a semester drops below the required, the student will be put on probation for the next semester.
6. If he / she fails to improve, he / she shall not be promoted to the next semester and shall have to repeat the whole year to improve her / his CGPR

Terminal Test, Lab. Work and Total are passing heads, if a student fails in Terminal or Lab. Work, her/his result will not be compiled and shall be given I grade point.

- Fraction of marks obtained in a course shall be counted as the next whole number e.g., 60.5 shall be considered as 61 while 59.5 or more is to be considered as 60.

**RULES FOR REPEATING YEAR**

1. A student who fails to clear all courses of the year after Re-Sit Examination of the year will have to repeat the year and will be considered as a Repeater.
2. A student repeating the year will attend all the classes of the course Theory/ Practical. Student, repeating the year will appear in all continuous Assessment test/ Viva of the respective courses.
3. He/ She can avail 2 chances (regular + Re-sit) in the repeating year.
4. Admission of the student shall be cancelled if he/she fails to pass all subjects in the repeated year.

**CGPA REQUIRED FOR THE COMPLETION OF**

**UNDERGRADUATE**

For completion of the degree, the minimum qualifying CGPA is 2.00.

In case a student secures less than 2.00 CGPA (minimum qualifying CGPA) at the end of the final Semester, she/he may be allowed to get re-admission in one or more courses, in which his/her Grade is below C, provided that she/he is not debarred under the CGPA Improvement

## **Learning Facilities**

### **Class Rooms**

The institution has spacious, well-ventilated and well-equipped class rooms.

### **Clinical Placement**

The students will be placed in various units of affiliated hospitals for integration of learned concepts into practice. Affiliated hospitals have general wards, high dependency units, and critical care units in all disciplines.

### **Skills Labs**

Malir University has a well-equipped skill lab, which are practical learning resources for the students. Students can utilize both labs for their practical learning purposes. Students are required to follow the rules and policies of both labs while utilizing this facility.

### **Science Lab**

University has a well-equipped science lab, which is practical learning resource for the students. Students can utilize this lab for their practical learning purposes. Students are required to follow the rules and policies of the lab while utilizing this facility.

### **Transportation**

Transport facilities are available on contract basis through private vendor, which can be arranged for pick and drop purpose from home to college on request.

### **Relaxation Areas**

Students can relax in their free times while using specific sitting area separately allocated for male and female students.

### **Library**

Library of Malir University, contains books related to course subjects. Students are entitled to borrow books from the library during their academic hours. All the students must obey the library policy. This University also has the access of HEC Digital Library

### **Computer Lab**

Computer lab is open in all working days during university hours. Students can utilize this facility for their computer teaching courses and assignments.

### **Library Policy Timings**

1. Library Timings are 09:00 am to 03:00 pm.
2. Friday 09:00 am to 12:30 pm.

### **Library Decorum**

1. Silence must be observed in all sections of library. Users are requested to avoid discussion in Library and Learning Resource Centre and not to take photos or films with any devices.
2. Library Staff will not be responsible for any loss and theft of personal items.

## **Book Borrowing Policy**

1. Library Membership I.D number will be issued to the student for the whole academic Session. Library books will be issued and returned against this Library Membership I.D Number of the member.
2. Library Membership Identity Number and initial may be used only by the holder it is not transferable and should be shown at the time of borrowing book.
3. Students must borrow one book at a time for not more than 3 days. Borrower who fails to return books on due date he/she will receive an email notification from librarian requesting them to return the book on urgent basis.
4. Non-receipt of library reminders by a borrower does not relieve them from overdue fines.
5. In case of non-return of the Library book, a borrower shall have to pay fine @ 25/= (rupees twenty five only) per day against each overdue book from the date of issuance.
6. Books must be physically presented for re-issuance purpose otherwise book will not be re-issued.
7. Issuance period will be conditional for some cases. eg: strikes or closed holidays.
8. In case of reservation and high demand of a book, it may not be re-issued.
9. Book overdue charges must be paid at the time of book return. In case of nonpayment of overdue charges, borrower's book issuance facility will remain suspended.
10. Librarian must be immediately notified when any library book is lost or stolen.
11. In case of book loss, damage or mutilation of a book or other library material by the borrower/user, equivalent amount of repair or current market price of the material will be imposed on borrower with book overdue charges.
12. During examinations book will be borrowed only for the same day of issuance/library premises and for photocopy purpose only. Photo copy facilities are available in the premises of the Library at the cost of Rs.2/page.

## **Learning Resource Section / Computer Lab:**

Library provides internet resource facility. These resources are a valuable asset to be used and managed responsibly, to ensure their integrity, security, and availability for appropriate educational and research activities. All authorized users of these resources, are required to use them in a responsible manner. Severe action will be taken in case of damage to Property.

## **Method of Identification of Users**

1. For Computers and Internet searching access, users must inform the IRC concerned staff for computer User's Log In and Password.
2. Users should be aware of User Rights and Responsibilities.

## **Access to Use of Workstations**

1. Authentication and acknowledgment is required from the concerned IRC staff for all computer workstations.
2. Use of USBs in any of the computer of the Malir University is strictly prohibited. Noncompliance will cause penalty and disciplinary action.
3. Internet and Wi-Fi Facility; priority use is given to students, faculty and staff, Workstations are primarily for research, study, and professional academic activities only other nonacademic activities will be restricted like social networking, gaming, or all kinds of chatting.
4. Only internet users will be allowed in IRC Section of Library.
5. Personal Laptop and other electronic searching devices will only be allowed in Reading Room and Circulation Section of Library.

6. Eating, Drinking and sleeping is prohibited. Users are advised to keep their money and other valuable like cell phones with them.
7. Audio Visual Material's access will be provided only in IRC section of Library.
8. E-Book can be issued on user's USBs and E-mail IDs from IRC section of Library.

### **Use of Hardware and Software**

1. Users of Internet workstations shall not make any attempt to damage computer equipment or software, alter software configuration, conduct any malicious activities using MU networks or data, or engage in any illegal or criminal activities if they do so, current market price will be charged for the damage done.
2. Electronic information resources made available to students, staff, faculty, and other authorized users are for instructional, research, and other activities that support the Academic Activities of Malir University.

# **Learners Discipline and Demeanors**

These rules are applicable all students who are admitted to Malir University of Science and Technology.

1. No student or group of students shall form society / association / organization.
2. No outsider will be invited by the students to address any meeting at the Malir University or hospital etc. whether academic, social, religious or political (without prior written permission of the Principal / Director). Decisions of Principal / Director will be final and taken on case-to-case basis.
3. Students are not allowed to paste any poster, pamphlet or fix banners on the wall Graffiti on walls (wall chalking) of the premises of the Malir University / Hospital.
4. During teaching hours or clinical posting, students are prohibited to play or roam around in the premises.
5. No student or group of students shall arrange any programme, picnic, musical concert sports activities etc., on their own, without prior written permission from the Principal / Director.
6. No student or group of students is allowed to collect money for any purpose whatsoever on their own.
7. College Identity Card, (ID) should be displayed, at all times, when the students are in the premises of the Malir University / Hospital. Faculty members / Administration and security staff are authorized to check the I.D. cards at any time.
8. If any students want to publish his/her scientific or literary article, he/she must get the draft approved, by the Principal / Director. They are also required to submit the copy of the final article / paper to be published to the Malir University.
9. Students will not be allowed to address the media or national press on any subject, if found severe disciplinary action shall be taken.
10. Students are forbidden to address higher authorities directly. Any communication intended, needs to rout through Principal / Director.

11. Smoking, pan chewing, littering, spitting and other activities, prejudicial to the conduct are prohibited in the classroom, laboratories, seminar / tutorial rooms, library during and after college hours and wards during clinical posting.
12. Unless specifically permitted, no student or group of students are allowed to enter administrative and department offices or teaching areas like laboratory, lecture hall of the institution or department and / or use office equipment(s) / machinery like telephone, computer, printer, overhead projector, slide projector or multimedia etc.
13. No student is allowed to bring weapon / ammunition, liable to cause injury, or any other harmful item, inside the Institution.
14. No student or group of students will threaten, stop, harass, forcibly disallow or evict another bonafide student or group of students.
15. Misbehavior with faculty members and other staff members of the Institution / Hospital by a student or group of students is completely prohibited. Such misdemeanors would attract penalties as severe as expulsion and rustication.
16. Willful, damage to either public or personal property in the Institution / Hospital by a student or group of students, is completely prohibited. Such misdemeanors would attract penalties as severe as expulsion and rustication.
17. Use of loudspeakers / amplifiers, megaphone is prohibited in the premises of the Institution / Hospital unless permitted.
18. No student will be allowed to park his / her car at the place specified for staff & faculty unless specifically allowed by the competent authority.

### **Suspension**

A student shall be liable for suspension up to six months if he/she commits any of the following acts:

1. Misbehaves or quarrels with any teacher or member of the staff.
2. Is generally disobedient.
3. Spreads false rumors.
4. Uses unbecoming, indecent or filthy language.
5. Incites other students to violence.
6. Is inappropriately dressed.
7. Shouts, abuses, quarrels or fights with fellow students.
8. Raises slogans to hurt others, politically or religiously.
9. Interferes with the administration, including the mode or schedule of examination.
10. Indulges in acts of immorality.
11. Indulges in any kind of political activity including displaying posters or play-cards within the college.
12. Remains absent continuously for more than 4 weeks without prior permission.

### **Rustication**

A student may be rusticated for a period of 02 years due to any of the following acts:

1. Taking forceful possession making unauthorized use or damaging any property.
2. Involving himself / herself in any agitation activity.
3. Found indulging in activities, prejudicial and detrimental to the good order of the college.
4. Adopting unfair means during examination.

5. Disobeying an order of suspension passed against him/her.
6. Any other act, which the principal or the disciplinary committee considers inappropriate.
7. Not submitting the prescribed undertaking about non-involvement in political activities and others.
8. Any student suspended or rusticated for the reasons mentioned above shall not be allowed to appear in the examination.

**Expulsion:**

A student is liable to be expelled from the college if he/ she commits any of the following acts and this order shall be final and irrevocable if he/she:

1. Is found in possession of firearms or lethal weapons or Narcotic drugs in the college premises, hostels, examination hall, teaching hospitals or any other area as specified by the university administration.
2. Remains absent for more than three months without permission of the principal his/her admission shall be cancelled by the disciplinary committee of the college / Malir University.

**Students Disciplinary Rules & Procedure:**

1. Any student indulging in conduct contrary to the above-mentioned rules shall be dealt with in accordance with the MU conduct rules and the procedure.
2. Institution will have a Disciplinary Committee which shall be notified with the approval of the Principal / Director to deal with all the disciplinary matters.
3. The principal on Sue Moto or on any complaint, may initiate action against any student of the college and refer the case to the Director of the Malir University for appropriate recommendation.
4. Before taking any action, the principal shall serve a show cause notice to student indicating briefly the charges against him. The accused student will have to give a written reply within 03 days. He /She will be offered a chance for personal hearing in front of the disciplinary committee after which the Principal of the college is empowered to suspend, rusticate or expel the student.
5. Any student whose name appears in the F.I.R. pertaining to any non-bail able offence as specified in the criminal procedure code (Cr. P.C.) will be suspended. During the pending period of the case, he/she will not be allowed classes or take up any examination.

**Promotion Criteria / Forwarding of form for Examination:**

Promotion to next class / Forwarding of form for Examination will only be considered if:

1. Disciplinary rules and college policies are being followed.
2. Required attendance in the class has been documented i.e Students having attendance less than 85% in the class will not be allowed to appear in the examination.
3. All dues at that level are cleared.